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Lauren Fisher Photography

## VISITING RIVERDALE

Thank you for scheduling your visit to Riverdale Manor! We're so excited to welcome you.

Just as a quick reminder, we kindly ask that all visits—whether to tour the grounds, finalize details, or simply take another look—be scheduled in advance. This helps us ensure you have the best possible experience while also respecting any events happening on-site.

If you have vendors, friends, or family who would like to stop by, please remind them to give us a quick call before they visit to avoid any accidental interruptions to another couple's special day. We truly appreciate your help in keeping the venue experience smooth and seamless for everyone!

Looking forward to seeing you soon!



Carie Kizuka Photography

# RIVERDALE UPDATE



Hoffer Photography

## 2025: A NEW YEAR, MORE MAGIC, AND BIG NEWS!



Victoria Selman



Victoria Selman

As we kick off 2025, we're reflecting on an unforgettable journey and some truly magical moments—and the incredible news we're about to share is all because of YOU.

Let's start with this: Riverdale Manor has been named a winner of The Knot Best of Weddings for the Central Pennsylvania, Philadelphia, and Baltimore regions! This isn't just any award—it's a distinction we've been honored to receive for an astonishing 19 consecutive years. And yes, that places us firmly in The Knot Best of Weddings Hall of Fame, an achievement that few venues can claim.

But wait, there's more! We're also celebrating our 2025 WeddingWire Couple's Choice Award, marking an incredible ten consecutive years of being recognized for excellence in quality, service, and professionalism. These honors aren't just accolades—they're proof of our commitment to making every wedding a once-in-a-lifetime experience.

Let's talk about you for a moment. You're not just a client—you're a visionary, dreaming of a wedding that's as breathtaking, joyful, and timeless as your love story. And that's where we come in. At Riverdale Manor, we don't just provide a venue; we craft an experience that feels like it was made just for you. From lush outdoor ceremonies to romantic receptions under the glow of candlelight, we turn your dream wedding into reality.

And these awards? They're a reflection of the trust, love, and glowing reviews from brides just like you. Your kind words and unforgettable celebrations have built the foundation of everything we do.

If you've been searching for a venue where your wedding feels effortless, elegant, and entirely YOU, we'd love to show you how Riverdale Manor makes magic happen. The calendar is filling up fast, and we'd be honored to be part of your big day.

Here's to a new year, new stories, and unforgettable weddings ahead. Let's make yours one to remember!

With love and excitement,  
The Riverdale Manor Team



# EXCITING UPDATES AT RIVERDALE MANOR



As we get ready to kick off the 2025 season, we've been busy making some exciting updates to our property, menu, and offerings. From a fresh new look for our spaces to delicious menu additions, we've got everything set to make your next visit even more special. Take a peek at what's new and get ready to be wowed!

## PROPERTY UPDATES: A FRESH LOOK FOR 2025



We've been hard at work refreshing the property, and we can't wait for you to see the changes!

- **Ballroom Floors:** and **Fresh Paint** Our reclaimed hardwood floors in both the ballroom and Atrium have been sanded and refinished, bringing a glossy, brand-new shine to these stunning spaces. Both the ballroom and atriums have been freshly painted, giving the entire area a vibrant, renewed feel. With this makeover, we've enhanced the ballroom's beauty, making it the perfect setting for your events and celebrations.
- **New China Service:** We've upgraded our service with brand new, modern-yet-classic China that will shine at your event. Whether it's for a seated dinner, station event, or buffet, this elegant new China is the perfect complement to any meal.

## NEW RENTALS: ADDING EXTRA CHARM TO YOUR EVENT



We're also excited to introduce new rental items to ensure that your event is as unique and memorable as possible. Whether you're hosting a wedding, anniversary, or corporate gathering, these new pieces will help bring your vision to life!

- **Birch Arch:** Our beautiful new birch arch is now available for ceremonies. Its natural beauty and timeless elegance will give your ceremony that extra-special touch.
- **Sweetheart Table Arch:** For those looking for even more flexibility with decor, our new sweetheart table arch is the perfect addition. You can hang flowers, lights, or any other custom decorations to make your table feel uniquely yours.
- **Fabric Back Drop Arches:** perfect for behind a sweetheart table or photo back drop

## WE ARE READY FOR YOU!!!



With all of these amazing updates, we're more than ready to welcome you and your guests for the 2025 season. Whether you're planning an intimate gathering or a grand celebration, Riverdale Manor is the perfect setting for any occasion. We can't wait to show off our refreshed property and share all of these new offerings with you!



## MENU UPDATES

Once again, our culinary team has crafted an array of exciting new dishes designed to create an unforgettable dining experience.

Kick off the evening with our seasonal fried arancini—a crispy, golden bite that sets the perfect tone. For entrées, indulge in our aromatic-rubbed Pork Osso Bucco, so tender it practically melts off the bone, paired with our Sexy Caesar Salad—a bold, flavor-packed twist on a classic.

As the night unfolds, keep the celebration going with our Late Night Boardwalk Station or Chinese Takeout favorites, offering savory bites well into the evening—great as hors d'oeuvres, too!

And of course, no celebration is complete without dessert. Our Dessert Charcuterie Board is a feast of indulgence, featuring seasonal fruits, dark chocolate, candied nuts, pretzels, and more, all paired with salted caramel cream cheese, ganache, and berry coulis. Prefer a slice of something sweet? Choose between our light and zesty Honey Lemon Cake or the elegantly layered Orange Charlotte Cake, a citrus masterpiece that will leave your guests raving.

Be sure to explore all of our 2025 menu additions, and as always, we remain dedicated to creating unforgettable moments for you and your guests!

*Executive Chef: Mike Baksa*  
*Pastry Chef: Sateko Romana*  
*Sous Chef: Drew Wagner*



All Photos : Hoffer Photography



Hoffer Photography

## YOUR WEDDING PLANNING JOURNEY AT RIVERDALE MANOR

### MEET OUR EVENT COORDINATION TEAM: THE MAGICIANS BEHIND THE SCENES!

Planning a wedding (or any big event) can feel like a whirlwind. There's a ton of details to juggle: contracts, timelines, menus, decor, and all the little things that make your day uniquely yours. But don't worry, that's where our incredible Team of Event Coordinators comes in! Think of them as your personal event superheroes—minus the capes

From the moment you book with us, our Event Coordinators are there to guide you through every step, ensuring everything goes off without a hitch. Here's a sneak peek into their superpowers:

#### THE PLANNING PROS

Our coordinators kick things off with a bang! They'll discuss your vision to help you craft the perfect event timeline and ensure that every detail is captured from your ceremony processional to your last dance. They're pros at transforming your ideas into an actual plan and will be right there by your side, making sure it all happens.

#### THE MENU MASTERS

Once your menu is selected, it's time for a tasting! Our coordinators will work with you to schedule this deliciously fun part of the process, where you can have up to 4 pp (inclusive of yourself) sample the core menu (we're talking entrees, salads, sides... oh my!). They're also your go-to for menu consultations, helping ensure the food fits your style, budget and flavor preferences.

#### THE TIMELINE TAMERS

About 8-12 weeks before the event, our coordinators will schedule a final meeting to nail down your timeline and event flow. From the ceremony processional to your cake cutting, they're the ones making sure all the formalities happen just as planned. They will also work on the floor plan, linen selection and schedule the rehearsal at the final meeting as well. Nothing falls through the cracks on their watch!

#### THE DAY-OF SUPERSTARS

On the big day, the Event Coordinator and their trusty assistant take charge. They'll manage the setup of decor, coordinate with all the vendors as they arrive, and keep the ceremony and reception flowing smoothly. Think of them as your behind-the-scenes magic makers, ensuring everything runs like clockwork. They'll even handle all those last-minute hiccups with ease, so you can focus on enjoying your day!

#### THE POST-EVENT PROS

After the party's over, the work isn't done! Our team will make sure your decor, alcohol, and all personal items are packed up and ready to go. Plus, they'll make sure your guests, vendors, and staff all depart safely and soundly. It's the little details that count—and they're on it!

At the end of the day, our Event Coordinators are your trusted partners, helping to bring your dream event to life while you sit back and enjoy the ride. Their attention to detail, organization, and passion for creating unforgettable experiences are what make them truly extraordinary.



#### SITE VISIT

A GUIDED STROLL THROUGH THE VENUE TO BRING YOUR VISION TO LIFE



#### CONSULTATION

CONTRACTS, MENUS, AND ALL THE EXCITING DETAILS



#### MENU TASTING

A DELICIOUS PREVIEW OF YOUR WEDDING FEAST



#### REGULAR CHECK-INS

KEEPING THE PLANNING SMOOTH AND STRESS-FREE



#### 8-12 WEEKS OUT FINALIZATION MEETING

- EVENT & VENDOR TIMELINE
- DECOR & CEREMONY DETAILS
- PROCESSIONAL & RECESSIONAL COORDINATION
- KEY MOMENTS & EVENT ETIQUETTE
- CUSTOM FLOOR PLAN WITH TABLE NUMBERS
- REHEARSAL SCHEDULING



#### 10 DAYS OUT FINAL COUNTS

GUEST LIST, TABLE NUMBERS, AND SEATING FINALIZED



#### 5 DAYS OUT FINAL PAYMENT

MADE BY CREDIT CARD OR ONLINE CHECKING




#### REHEARSAL & DROP OFF

BRING YOUR DECOR, MEET YOUR OFFICIANT, AND WALK THROUGH THE MAGIC



#### WEDDING DAY COORDINATION – WE HANDLE THE DETAILS, SO YOU CAN SOAK IN EVERY MOMENT!

- SET UP CEREMONY & DECOR
- CHECK IN WITH VENDORS
- MANAGE FOOD & SERVICE STAFF
- PACK UP PERSONAL ITEMS & ALCOHOL
- ENSURE A SMOOTH AND JOYFUL SEND-OFF



Hoffer Photography

# RIVERDALE MANOR'S FRIENDORS



## WHY CHOOSE RIVERDALE MANOR'S PREFERRED VENDORS?

Planning your dream wedding or special event? One of the biggest decisions you'll make is selecting the perfect vendors to bring your vision to life. At Riverdale Manor, we want your event to be flawless, and that's why we've handpicked a list of exceptional vendors—DJs, florists, and photographers—that we trust to deliver an unforgettable experience.



### 1. PROFESSIONAL, LICENSED, AND INSURED

All of our preferred vendors are licensed, professional businesses with years of experience. They're the real deal! Plus, they all carry commercial limited liability insurance and provide a (COI), which means your event is in safe hands. We've been working with these vendors for years, and they've consistently delivered top-notch service that keeps our clients happy and stress-free.

### 2. HANDPICKED BASED ON CLIENT FEEDBACK

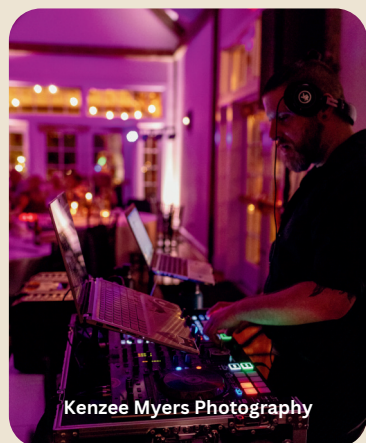
We're constantly reviewing our list of preferred vendors to ensure they're meeting the highest standards. Each year, we revisit our list, and the vendors are selected based on your feedback—our clients' experiences matter! When you choose a vendor from this list, you're choosing someone who's already proven to meet the needs of couples just like you.

### 3. PERFECTLY EQUIPPED FOR RIVERDALE MANOR

Each of our preferred vendors knows Riverdale Manor inside and out. From the gorgeous grounds to the stunning pavilion and ballroom, they're prepared for every aspect of your event. This is especially true for our DJs—these pros have multiple sound systems that ensure smooth, even coverage throughout the entire property. Whether it's the outdoor ceremony, cocktail hour under the open sky, or dancing the night away inside, you'll always have the perfect vibe and sound.

### 4. IN SYNC WITH OUR SPACE AND TIMING

One of the biggest perks of working with our preferred vendors is their deep familiarity with Riverdale Manor's layout, flow, and timing. They know how to navigate the space effortlessly, adjust on the fly, and collaborate with our team to keep everything running smoothly. By choosing from our curated list, you're partnering with trusted professionals who bring expertise, efficiency, and creativity to your big day. With their seamless coordination, you can relax and enjoy every moment while they handle the details. We can't wait to see your celebration come to life with their help!



# IT'S ALL IN THE DETAILS

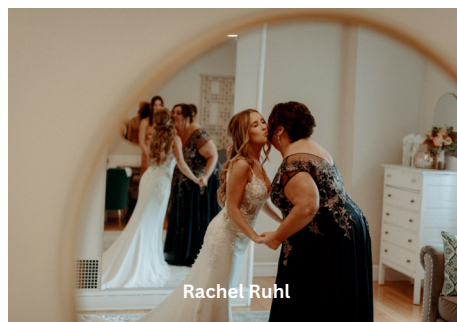
## *Borrowed or Rented*



Mason Photography

Riverdale Manor has several items that you are welcome to borrow from us for your ceremony and reception to help simplify your day! Arches, pedestals, easels, card boxes, place card holders, table numbers are just a few of the items available. We also have other items such as the circle arbor, lawn games, vases, and candles available for rent. Visit the Something Borrowed and Something Rented sections under the gallery on RiverdaleManor.com to view photos.

## *The Suites*



Rachel Ruhl

Your big day has arrived! The Riverdale suites are available 3 hours prior to the start of your event and supply a homey and comfortable spot for your bridal party to put on those finishing touches.

**Pro Tip:** All you need is love...and some snacks! The wedding day is a long day (especially for your bridal party), so remember to order lunch or suites' snacks from Thyme & Seasons to keep everyone happy and their belly's full.

## *Table Numbers & Service*



Kenzee Myers Photography

Riverdale Manor supplies table numbers and stands for your use, or you may choose to provide your own. Large, easy-to-read, and distinct table numbers assist the service staff to cater to your guests in a quick and efficient manner.

**Pro Tip:** Place your VIP guests (close family members & bridal party) at the lower numbered tables, as they get served dinner or called to the stations first.

## *Placecards*

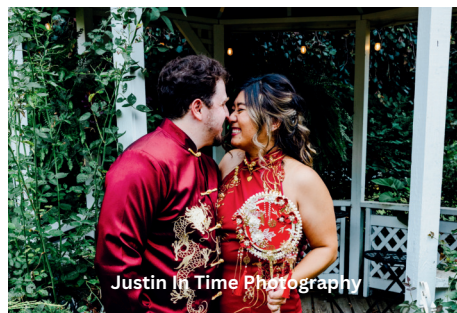


Lauren Fisher Photography

For served dinners, place cards are **required**, and each guest needs their own individual place card with the entree selection indicated on the card. Simpler is better! Easy to read place cards with the guest's name, table #, and entrée choice on the front of the card is the best way for our staff to serve your guests quickly (leaving lots of time for dancing!). Seating charts for buffet or station style events are just fine.

**Pro Tip:** Personalize your place cards with a fun font, and if you chose the seating chart route, list your guests alphabetically by last name and the corresponding table #. Guests find their seats much easier this way!

## *Rehearsals*



Justin in Time Photography

Riverdale provides, free of charge, one hour the day prior to your event, for a rehearsal. The actual time is based on availability and will be provided to you 10-12 weeks prior. At the rehearsal your Riverdale coordinator will review the processional and recessional, but we do also require your officiant to be a part of the rehearsal. According to Kait Verkest with Sealed with a Kiss Officiants "an officiant well-versed in ceremonies will walk you through the integral and transitory parts of the ceremony." Alcohol is not permitted at the rehearsal.

**Pro Tip:** Schedule a fun, unique, or interactive rehearsal lunch for your guests after the Riverdale rehearsal. Ask your coordinator for their local suggestions.

## *Set Up & Tear Down*



Kenzee Myers Photography

Riverdale's Event Coordinators & event assistants love to help make the day of your big event run as smoothly as possible. We set up all nonperishable decor such as candles, non-perishable centerpieces of modest size, (approx. about 24 inches or less) seating charts, place cards, guest books, card boxes/baskets, ceremony items, cake knife, toasting glasses and similar items. Additionally, at the end of the night, our staff also cleans everything up for you,

**Pro Tip:** End of the night loadout can be more than most couples plan for. Select a responsible friend or family member to be your point person at the end of the night who will have the capability to and vehicle to handle leftovers, decor, gifts...



## Winter White Special, 2026

EVENTS BOOKED FOR 1/2/26–3/9/26:

RECEIVE A \$400.00 WHITE CEREMONY CHAIR CREDIT FROM RIVERDALE MANOR & A \$300.00 HORS D'OEUVRES CREDIT OR A FREE HOT CHOCOLATE BAR FROM THYME & SEASONS CATERING WITH A \$6000.0 CATERING MINIMUM.

DISCOUNTS IN CONJUNCTION TO OUR SPECIAL ARE ALSO BEING OFFERED BY THE FOLLOWING PREFERRED VENDORS:

DJ ANDY M  
OCCASIONS DISC JOCKEYS  
SELECT DJ GROUP  
PEARLS & PETALS  
SOUL FOCUS MEDIA  
FILMS BY VIRGIL  
SETH UMBENHAUER WEDDING FILMS  
FOREVER IN BLOOM

